



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

16 MARCH 2023

DIVISION MEMORANDUM

No. 32 s. 2023

**UPDATING THE GOVERNANCE STRUCTURE OF PROJECTS SUPPORTED BY
OFFICIAL DEVELOPMENT ASSISTANCE**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. This office informs the field of the relevant DepEd Memorandum No. 016, s. 2023 RE: "*Updating the Governance Structure of Projects supported by Official Development Assistance*". To clarify the accountability over project outputs and results, the composition of DepEd representatives in the Project Steering Committees (PSC) and Project Management Committees (PMC) levels of the governance structure is updated as follows:


- a. The DepEd Secretary will continue to chair all the PSC of ODA-supported projects and designates the Undersecretary supervising the ODA/PMS as the alternate representative, in case of the non-availability of the former; and
- b. The Undersecretary supervising the ODA/PMS is designated as the Chairperson of the PMC. In case on non-availability, the PMS Director is designated as an alternate representative.

The TWGs will continue to be the project implementing units at the central and field levels, and PMS remains to be the project integration and integration and coordination office. The DepEd members of the other bodies in the enclosed governance structure not updated herein remain the same.

2. For question and concerns, please contact **Project Management Service**, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at pms.od@deped.gov.ph or at telephone numbers (02) 8631-6926 and (02) 8631-0595.

3. Enclosed with this is the copy of the said Memorandum for your reference.

4. For information and immediate dissemination.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



Brgy. Pitol, Tayabas City



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Republic of the Philippines
Department of Education

MAR 10 2023

DepEd MEMORANDUM

No. **016**, s. 2023

UPDATING THE GOVERNANCE STRUCTURE OF PROJECTS SUPPORTED BY OFFICIAL DEVELOPMENT ASSISTANCE

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Minister, Basic, Higher and Technical Education,
Regional Directors
Schools Division Superintendents
All Others Concerned

RECEIVED

By: LK ROXAS

Date: 03-13-23 Time: 9:26
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1. The Department of Education (DepEd) is one of the executing agencies of projects supported by Official Development Assistance (ODA) in the form of loans or grants. As defined in Republic Act (RA) No. 8182 or the **Official Development Assistance Act of 1996**, ODA refers to a loan or grant administered with the objective of promoting sustainable social, and economic development and welfare in the Philippines. ODA resources are contracted with governments of foreign countries with whom the Philippines has diplomatic, trade relations, or bilateral agreements or which are members of the United Nations, their agencies and international or multilateral lending institutions. These development projects provided by funding agencies include a set of special and priority activities committed to be implemented and completed in an agreed period of time that will support the improvement of the country's basic education.

2. DepEd ODA portfolio is being managed and coordinated by the Project Management Service (PMS) under the Office of the Undersecretary for Finance. PMS executes its mandate through the development, implementation, management, coordination, as well as monitoring and evaluation of capital-intensive and large-scale projects that involve two or more units or agencies, per DepEd Order (DO) No. 001, s. 2023 titled **Revised Designation of Undersecretaries and Assistant Secretaries to their Strands and Functional Areas of Responsibilities and Revised Signing Authorities**.

3. To ensure that ODA resources are fully maximized and projects are implemented in accordance with the agreed conditionalities between funding agencies and government/DepEd, a governance structure for each of the ODA projects has been established to facilitate coordination within DepEd, with oversight agencies of government and with multilateral and bilateral development partners. The governance structure of DepEd ODA projects mainly comprises the **Project Steering Committees (PSCs)** which provide overarching strategic direction and leadership; the **Project Management Committees (PMCs)** which execute PSC

decisions; the **Technical Working Groups (TWGs)** which handle the day-to-day project operations; and the **PMS** which coordinates overall project implementation.

4. Under the previous administration, PSC of a loan-funded project is chaired by the DepEd Secretary, and for grant-assisted projects, the PSC Chairmanship is shared with the representative from the development partner concerned. The PMC, on the other hand, is chaired by different Undersecretaries designated by the Secretary, formerly known as **Executive Sponsors**.

5. To clarify accountability over project outputs and results, the composition of DepEd representatives in the PSC and PMC levels of the governance structure is updated, as follows:

- a. The DepEd Secretary will continue to chair all the PSC of ODA-supported projects and designates the Undersecretary supervising the ODA/PMS as the alternate representative, in case of the non-availability of the former; and
- b. The Undersecretary supervising the ODA/PMS is designated as the Chairperson of the PMC. In case of non-availability, the PMS Director is designated as an alternate representative.

The TWGs will continue to be the project implementing units at the central and field levels, and PMS remains to be the project integration and coordination office. The DepEd members of the other bodies in the enclosed governance structure not updated herein remain the same.

6. The duties and responsibilities committee membership of DepEd Officials shall follow the specific project implementation documents and other pertinent project agreements.

7. The membership of DepEd Officials in the PSC and PMC for ongoing and upcoming ODA projects shall be based on their term of service in the Department and the duration, or until the closure, of the specific project they are involved in.

8. For questions and concerns, please contact **Project Management Service**, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at pms.od@deped.gov.ph or at telephone numbers (02) 8631-6926 and (02) 8631-0595.

9. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:



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please scan the QR code



DEPED-OSEC-484763


ANNALYN M. SEVILLA
Undersecretary

Encl.:

As stated

Reference:

DepEd Order (No. 001, s. 2023)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
COMMITTEES
OFFICIALS
PROGRAMS
POLICY
PROJECTS



**Updated Governance Structure of DepEd's Official
Development Assistance (ODA) Projects**

As of March 3, 2023

I. ODA Projects Supported by the Asian Development Bank (ADB)

1. Secondary Education Support Program (SESP) - Loan Agreement No. 3790-PHI
2. Knowledge and Support Technical Assistance (KSTA) 1: EdTech Solutions for Last Mile Schools in Covid-19 – Grant

Project Steering Committee	
Chairperson	DepEd Secretary
Alternate Chairperson	<i>Undersecretary In-charge of ODA/ Project Management Service (PMS)</i>
Members	Concerned DepEd Executive Committee (ExeCom) Members
Project Management Committee	
Chairperson	<i>Undersecretary In-Charge of ODA/PMS</i>
Alternate Chairperson	<i>Central Office Director of PMS</i>
Members	<p>For SESP: Undersecretary In-Charge of the Administration Assistant Secretaries for Curriculum and Teaching (CT), Administration, and Bureau of Alternative Education (BAE)</p> <p>Central Office Directors of Bureau of Curriculum Development (BCD), Bureau of Learning Delivery (BLD), Bureau of Education Assessment (BEA), Bureau of Learning Resources (BLR), National Educators Academy of the Philippines (NEAP), Planning Service (PS), and Human Resource and Organizational Development (HROD)</p> <p>For KSTA 1: Assistant Secretaries for Administration and CT, Central Office Directors of Information and Communications and Technology Service (ICTS), BLD, BCD, BLR, and NEAP</p>
Tech. Working Group (TWG)	Project Implementing Units (PIUs) at central and regional levels
Project Coord./Mgt.	PMS

N.B.

1. The composition of the different bodies managing the DepEd ODA as presented in this document only represents those positions being updated by DepEd. The other members in the different bodies coming from development partners and other agencies remain the same.
2. Italicized words are the proposed updates to the ODA Governance Structure
3. DOAg-IBEO means "Development Objective Grant Agreement for Improved Basic Education Outcomes."

II. ODA for World Bank (WB) Support

3. Teacher Effectiveness and Competencies Enhancement Project (TEACEP) – Loan

Project Steering Committee	
Chairperson	DepEd Secretary
Alternate Chairperson	Undersecretary In-Charge of ODA/PMS
Members	Concerned DepEd ExeCom Members
Project Management Committee	
Chairperson	Undersecretary In-Charge of ODA/PMS
Alternate Chairperson	Central Office Director of PMS
Members	Central Office Directors of BLD, BEA, BLR, NEAP, PS Regional Directors of Region IX, XII, BARMM
Tech. Working Group (TWG)	Component 1: Lead - NEAP Component 2: Lead - BLR Component 3: Lead - PMS
Project Coord./Mgt.	PMS

III. ODA Supported by United States Agency for International Development (USAID)

4. Advancing Basic Education in the Philippines (ABC+) – Grant
5. Opportunity 2.0 – Grant

Program/Project Steering Committee	
Chairperson	DepEd Secretary
Alternate Chairperson	Undersecretary In-Charge of ODA/PMS
Members	Undersecretaries In-Charge of ODA/PMS, CT and Field Operations
Project Management Committee	
Chairperson	Undersecretary In-Charge of ODA/PMS (Also the Permanent Representative for implementing DOAg-IBEO)
Alternate Chairperson	Central Office Director of PMS (Also the Alternate Representative for implementing DOAg-IBEO)
Members	Central Office Directors of BCD, BLD, BLR, NEAP, BAE, PS
Tech. Working Group (TWG)	TWG 1: BLD, BLR, NEAP TWG 2: BAE, BLD, BLR, NEAP TWG 3: PS, External Partnership Service (EPS) TWG 4: Disaster Risk Reduction Management Service (DRRMS), representatives from concerned DepEd offices (CO, RO and DO)
Project Coord./Mgt.	PMS

IV. ODA Supported by Australia-Department of Foreign Affairs and Trade (DFAT)

6. Education Pathways to Peace in Mindanao (Pathways) – Grant

Project Steering Committee	
Chairperson	<i>DepEd Secretary as represented by the Undersecretary In-Charge of ODA/ PMS</i>
Alternate Chairperson	Not Applicable (N/A)
Members	N/A
Project Management Committee (Education Policy Coordinating Council)	
Chairperson	N/A
Alternate Chairperson	N/A
Members	Central Office Directors of PMS and PS
Tech. Working Group (TWG)	N/A
Project Coord./Mgt.	PMS

V. ODA Supported by Korea International Cooperation Agency (KOICA)

7. Better Life for Out-of-School Girls to Fight Against Poverty and Injustice in the Philippines - Grant

Project Steering Committee	
Chairperson	<i>Undersecretary In-Charge of ODA/ PMS</i>
Alternate Chairperson	<i>Central Office Director of PMS</i>
Members	Undersecretaries In-Charge of HROD, CT
	Assistant Secretary for BAE
	Central Office Directors of BLD, BEA, BLR, BLSS, NEAP, EPS, PMS, PS
	Regional Director and Assistant Regional Director of RO VIII, and Chiefs of concerned units
	Schools Division Superintendents (SDSs) and Assistant Schools Division Superintendents (ASDSs) of Leyte and Tacloban City Divisions
Project Management Committee	
Chairperson	N/A
Alternate Chairperson	N/A
Members	N/A
Tech. Working Group (TWG)	N/A
Project Coord./Mgt.	PMS

8. 8th Country Programme for Children (CPC8) by UNICEF

Note: This project covers several agencies (e.g., DepEd, DOH, DSWD, various LGUs) and does not have a specific governance structure to guide its operations.